



Third Health Programme 2014 -2020 – preparing a project proposal

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Coordinator – Health Programme
European Commission,
Consumer, Health and Food Executive Agency

Proposals received 2008-2013

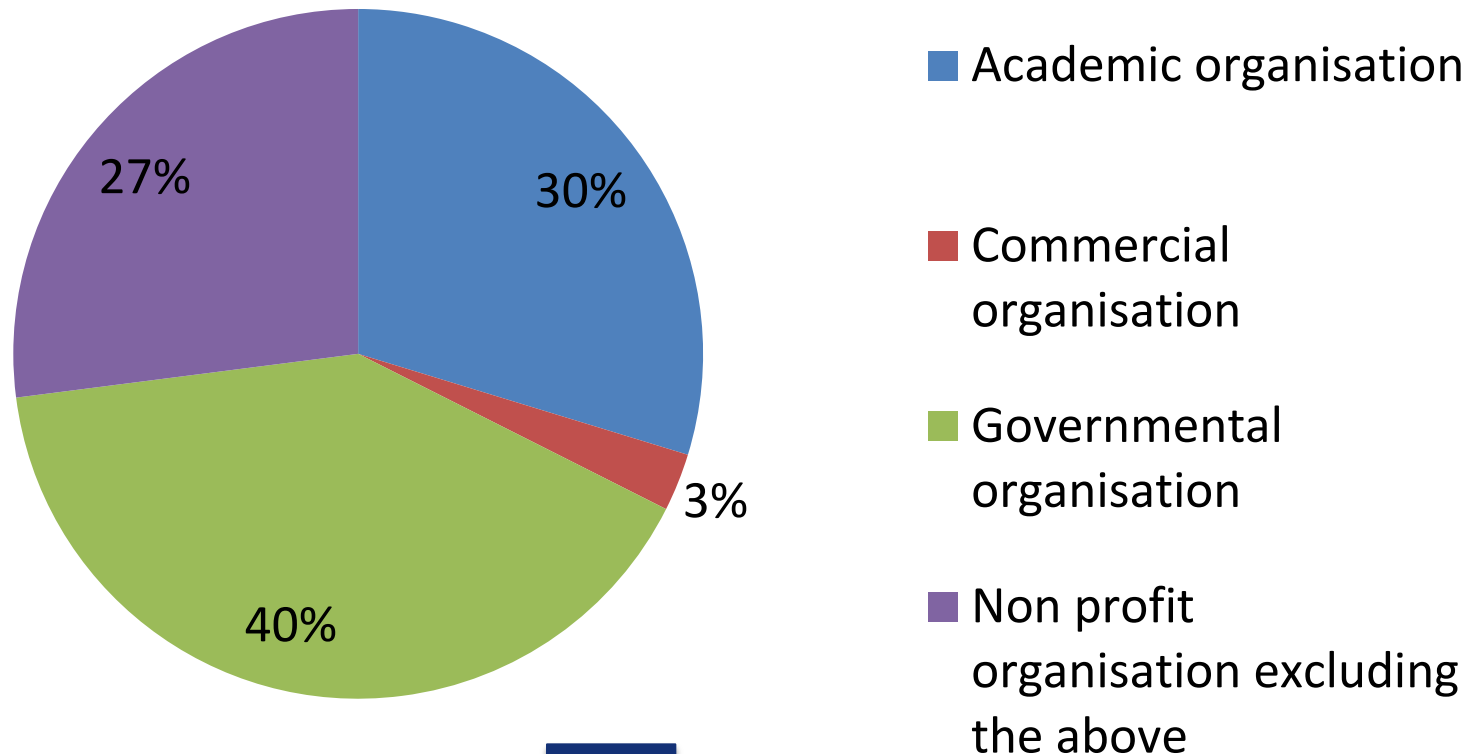
Instruments	2008	2009	2010	2011	2012	2013	Total
Projects	154	183	115	38	87	67	644
Conferences	43	45	27	35	42	47	239
Operating Grants	26	26	25	35	46	45	203
Joint Actions	2	4	10	5	5	5	31
Total	225	258	177	113	180	164	1117

Proposals co-funded

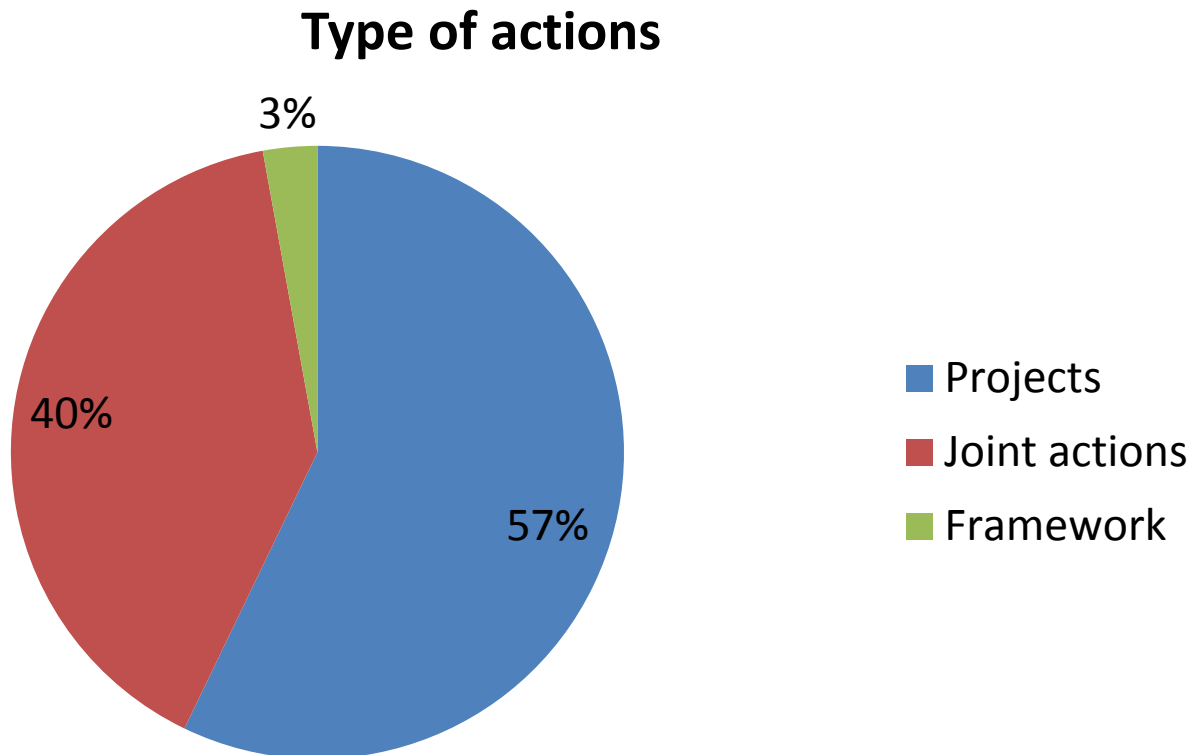
	2008	2009	2010	2011	2012	2013	Total
Projects	50 (30%)	37	20	10 (26%)	19	11 (16%)	147
Operating Grants	10 (38%)	8	9	16 (45%)	19	22 (47%)	84
Total	60	45	29	26	38	33	231

Slovak participation in 2HP – type participants

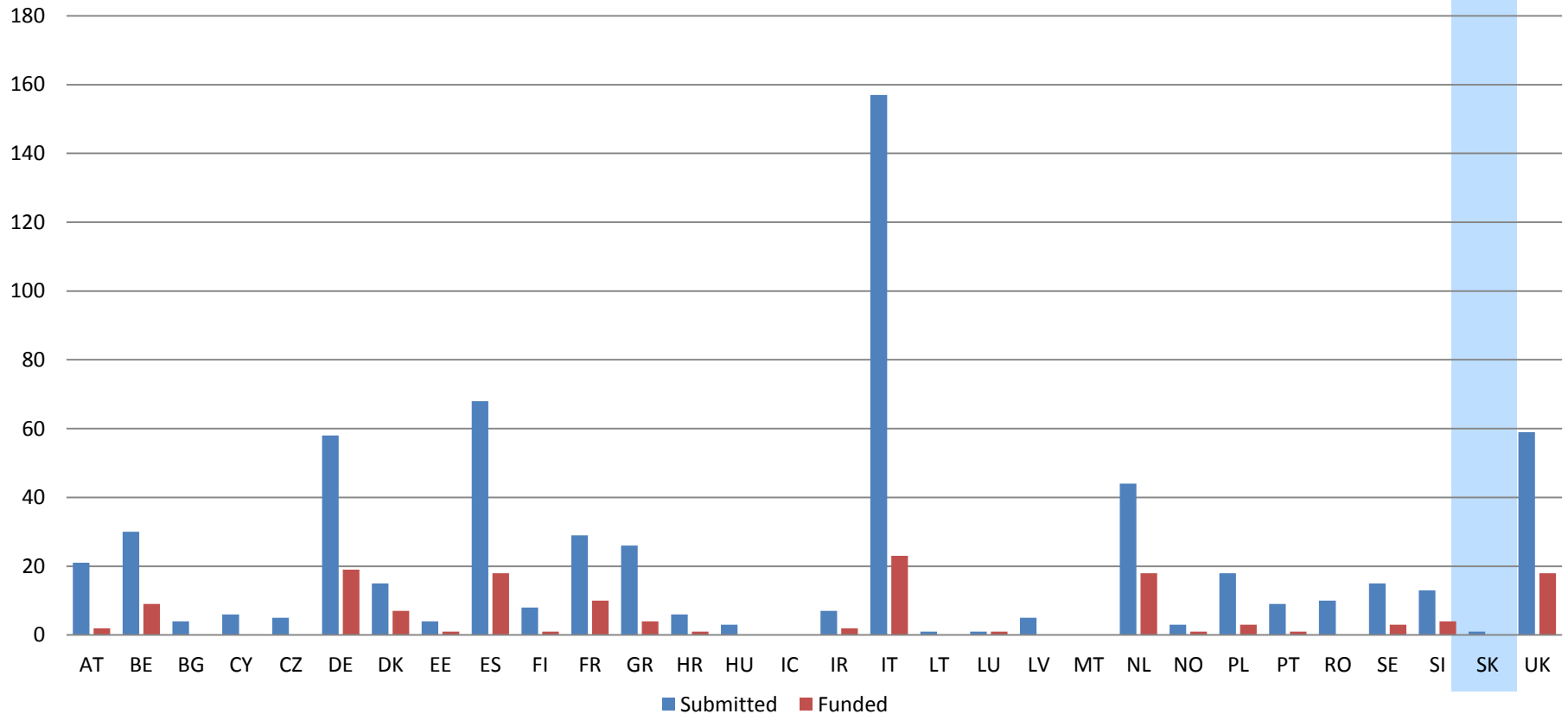
Organisation type



Type of actions in which Slovak organizations participate



Participation 2HP Projects MP



General principles EC funding

Applicable to all financing mechanisms

1. Co-funding rule: external co-financing from a source other than EC funds is required (own resources or financial contributions from third parties)
2. Non-profit rule: the grant may not have the purpose or effect of producing a profit for the beneficiary
(total Expenses = total incomes)
1. Non-retroactivity rule: only costs incurred after the starting date defined in the grant agreement can be co-funded
2. Non-cumulative rule: only one grant can be awarded for a specific action carried out by a given beneficiary

Criteria

- ✓ *Eligibility criteria*
- ✓ *Exclusion criteria*
- ✓ *Selection criteria – financial and operational*
- ✓ *Award criteria*
 - **Policy relevance**
 - **Technical quality**
 - **Management quality**
 - **Budget**



CONTENT PREPARATION

Structure of the **Project Proposal**

Administrative
Part

Technical
Narrative
Part B,
Includ. Budget

Audit report

NEW – electronic submission system

Part A

- **administrative "form": title, keywords, abstract, partners, overview budget (60/80% ?), checklist with criteria**

Part B

- **free-flow text, according to template (PDF)**
- **You need to write your own proposals**
- **Template gives the mandatory structure**

Evidence base and problem analysis

Analysis of the health problem and its impact on society/quality of life

- incidence, prevalence, distribution, development over time

Analysis of the factors underlying the problem (determinants)

Effectiveness of proposed measures, applicability in the proposed context

Defining the objectives

General objective – relate to purpose and vision and is set as the main single aim.

Specific objectives are the concrete activities you carry out to achieve your general objective.

Often active verbs e.g. assess needs, revise, assemble, compare, investigate or develop.

Make the objectives S.M.A.R.T

Specific - Specify the target group and the factors that need to be changed

Measurable - Formulate objectives in a measurable format e.g. numbers to be reached, increased awareness by 25 %...

Appropriate - Make sure objectives are achievable and attainable, acceptable for the target group?

Realistic - Ensure that you can realistically achieve the objectives given the project's resources: time, money, staff?

Time-bound - Connect objectives to a time line. State when you will achieve the objective e.g. within 3 months, by February 2015?

Indicators

Are the base for the evaluation - need to measure the performance of the project
Should be directly linked to the specific objectives, for each specific objective, one or more indicators can be defined

Should be separated into:

Process indicators

Outcome/output indicators for effect evaluation
the level to which the objective is reached

-> per specific objective

Formulation of an indicator

Step	Example <small>(Horstman, 2002)</small>
Basic indicator	Peer educators trained
Quantity	<i>Number of peer educators trained</i>
Quality	<i>Number of peer educators trained in counselling that passed the test</i>
Time	<i>Number of peer educators trained in counselling that passed the test in 2015</i>
Target	<i>Increase from x to y in the number of peer educators trained in counselling that passed the test in 2015</i>

Types of indicators

Process indicators

- **Are related to the outputs of the project (deliverables, structures created, materials produced/published)**
- **e.g. 120 condom distribution points have been created in night life venues in the city before the end of 2015**

Impact/outcome indicators

- **Measure broader results achieved by project activities and outputs**
- **e.g. Contraceptive use by the target group has increased from 30 to 40% over the last twelve months**

Methods and means

- *The activities of the project needs to be described*
- *Every specific objective should be achieved by applying a method/ using means*
- *Methods need to be scientifically validated & match the staff expertise*
- *Answer the question: Why are these the most effective methods to achieve your objectives?*

Target group

Identify the groups who will be involved in and benefit from the project.

Be specific, try to find a segment of people who are as homogenous as possible e.g. girls / aged 11-15 /in school settings

Ensure that the planned methods for the interventions are relevant for this particular group

Policy and contextual relevance

Contribution to the third health programme and the annual work plan, other EU policies e.g. Communication on HIV/AIDS

Strategic relevance, EU added value and innovation

Pertinence of the geographical coverage

Adequacy of the project with social, cultural, policy context

7 ways to create EU-added value

1. *Implementing EU legislation*

- Objective: ensuring that legislation is implemented correctly
- Example: JA on Facilitating collaboration on organ donation between national authorities in the EU

2. *Economies of scale*

- demonstrate 'return on investment' for MS & ensure sustainability
- Objective: To save money, and to provide better service to citizens
- Target: No duplication of efforts
- Example: JA on Forecasting health workforce needs for effective planning in the EU

7 ways to create EU-added value

3. *Promotion of best practice*

- Objective: Citizens benefit from state of the art best practice, capacity building where necessary
- Target: 'best practice' applied in all participating MS
- Example: JA on Mental Health and well-being

4. *Benchmarking for decision making*

- Focus on indicators with real impact on decision making.
- Objective: To facilitate evidence based decision making
- Target: Real time data comparison available
- Example: JA on Improvement of HIV prevention in Europe

7 ways to create EU-added value

5. *Cross border threats*

- Objective: To reduce risks and mitigate consequences of health threats
- Target: Depending on individual threats
- Example: JA on the impact on maritime transport of health threats

7 ways to create EU-added value

6. *Movement of persons*

- Patients crossing borders, migration issues and Brain drain - movement of workers across Europe
- High 'EU legitimacy'. Ensure high quality Public Health across EU MS. Added value depends on the scale of the problem
- Example: JA on Forecasting health workforce needs for effective planning in the EU

7 ways to create EU-added value

7. *Networking*

- Very difficult to put into objectives, targets, and indicators.
- Is a 'side effect' of other actions
- Is the rationale of the funding of 'networks'
- Is very important for dissemination of the results to all MS including non-participants

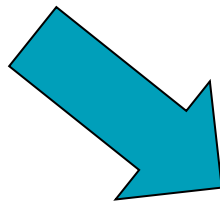
Managing the project implementation

An **evidence based problem analysis** that takes into account

Policy and contextual relevance leads to defining the **general objective** of the project.

This is translated into several **specific, s.m.a.r.t objectives**.

Link **target groups, methods and means** to each objective and expected **outcomes and indicators of these**.



Group activities in work packages with defined deliverables.

Work packages

- *horizontal tasks*: coordination, dissemination and evaluation (mandatory)

- *vertical tasks*: actions fulfilling the objectives (max 6)

WP 1 – coordination of the project:

Specifications, Description of work, List of deliverables, Milestones

WP 2 – dissemination of results

WP 3 – evaluation of the project

WP 4

- Description of work
- *deliverables*
- Milestones

WP 5

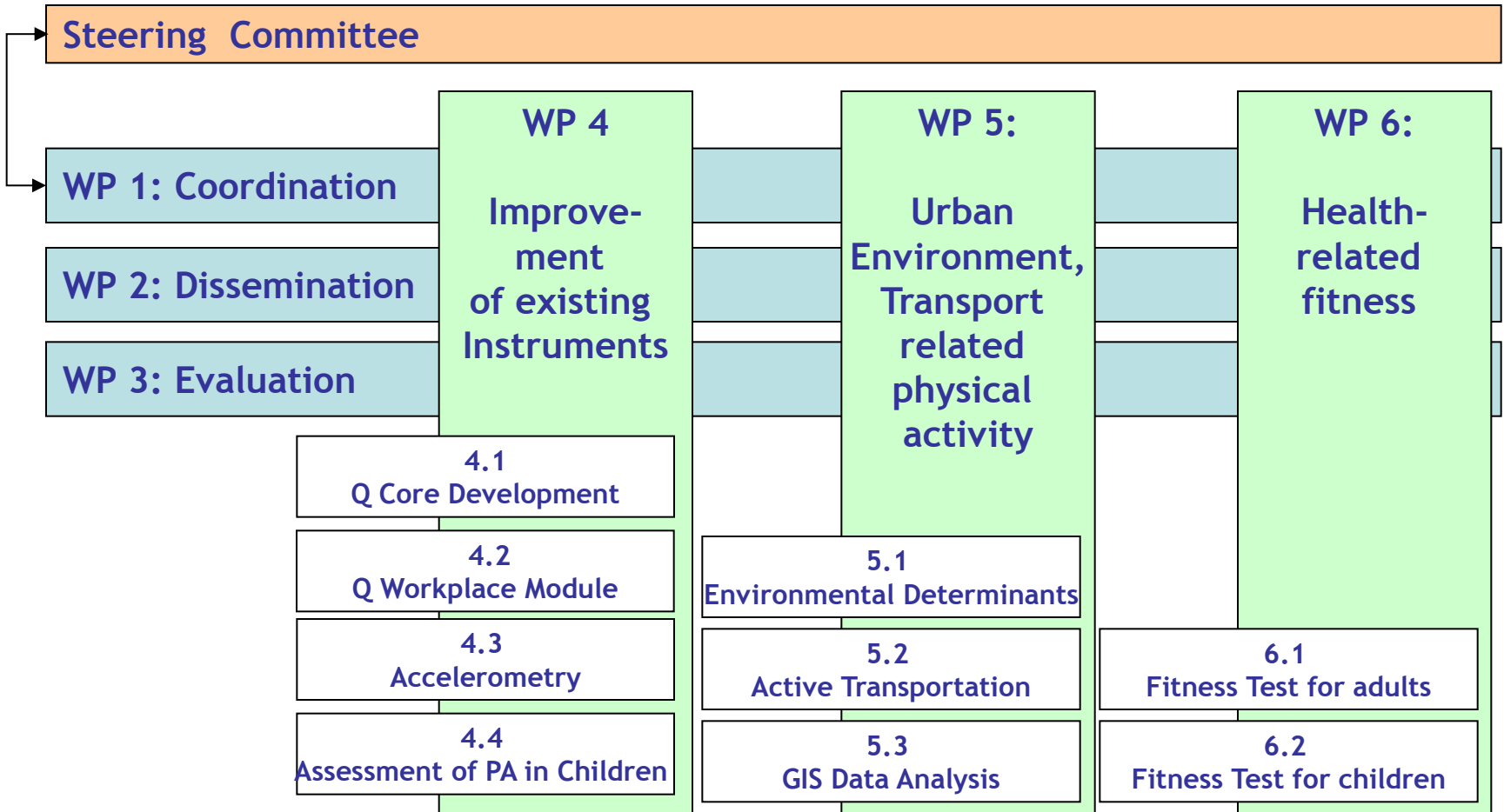
WP 6

WP 7

Timetable
specification

36 months

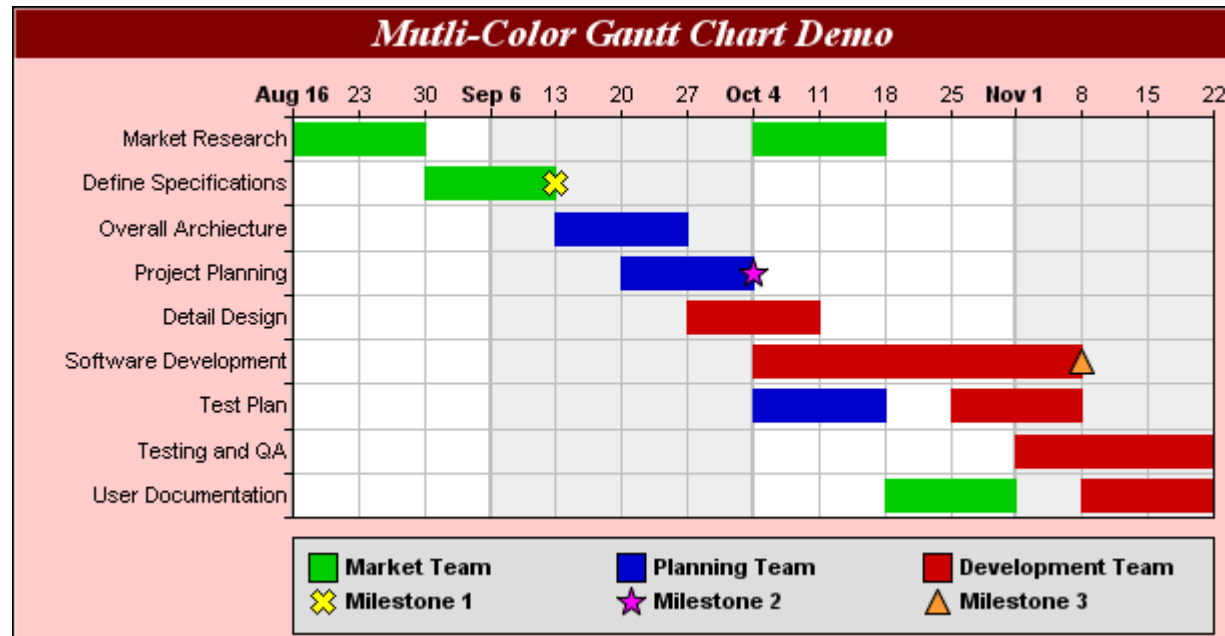
Project example



Timetable

Applicants can use format they prefer

Suggestion: GANTT chart



**ANY QUESTIONS ON
CONTENT?**

Electronic submission

Chafea website

http://ec.europa.eu/chafea

The screenshot shows the Chafea website interface. At the top, there is a navigation bar with the European Commission logo and the text 'CONSUMERS, HEALTH AND FOOD EXECUTIVE AGENCY'. Below this is a breadcrumb trail: 'EUROPA > European Commission > Chafea > News & Events'. The main content area is divided into a left sidebar, a central main section, and a right sidebar.

Left Sidebar: A vertical menu with icons and text links: Home, Health Programme, Consumer Programme, Better Training for Safer Food, Funding, Managing grant agreements & contracts, Publications, News & Events (highlighted), Technical meetings, Other events, About Chafea, and Contacts.

Main Section:

News & Events

Calls for Proposals under the 3rd EU Health Programme are published

06 June 2014



2 Calls for proposals 'Health-2014' within the framework of the 3rd Programme of the Union's action in the field of health (2014-2020) have been published on 06/06/2014 in the **Official Journal of the European Union**.

This call for applications consists of the following parts:

- ▶ A call for proposals for project grants,
- ▶ A call for proposals for operating grants

Deadlines for online submissions of the proposals are **25 September 2014**.

All the information, including the work programme for 2014 for implementation of the third Health Programme, specifying the topics for the calls and the selection, award and other criteria are available via the **EU Research & Innovation Participant Portal**.

New in 2014 is the electronic submission of proposals via the Electronic Exchange System of the EC Participant Portal.

CALLS FOR PROPOSALS UNDER THE HEALTH PROGRAMME

Start at the Participant Portal >>

http://ec.europa.eu/research/participants/portal/desktop/en/opportunities/hp/

The screenshot shows the 'Participant Portal' for the European Commission. The main navigation bar includes 'HOME', 'FUNDING OPPORTUNITIES', 'HOW TO PARTICIPATE', 'EXPERTS', 'SUPPORT', a search box, and 'LOGIN'/'REGISTER' buttons. The page is titled 'Participant Portal' and 'Calls'. A sidebar on the left lists 'Horizon 2020' (Search Topics, Calls, Call Updates) and 'Other EU Programmes 2014-2020' (Research Fund for Coal & Steel, COSME, 3rd Health Programme, Consumer Programme, FP7 & FP6 Programmes 2007-2013). The main content area features a '3rd Health Programme' section with a graphic and text: 'The Third EU Health Programme is the main instrument that the Commission uses to implement the EU Health Strategy. Annual work plans of the Programme set out priority areas and the criteria for its funding actions. The total budget for the programme is € 449.4 million. The programme has 4 overarching objectives which seek to:'. Below this is a list of objectives: 'Promote health, prevent diseases and foster supportive environments for healthy lifestyles taking into account the 'health in all policies' principle', 'Protect Union citizens from serious cross-border health threats', 'Contribute to innovative, efficient and sustainable health systems', and 'Facilitate access to better and safer healthcare for Union citizens'. A section titled 'Specific calls open under 3rd Health Programme' lists two calls: '3rd Health Programme Call for Proposals for Framework Partnership Agreement for operating grants 2014' (HP-FPA-2014) and '3rd Health Programme Call for Proposals for Projects 2014' (HP-PJ-2014). Both have a deadline of 25/09/2014 and a publication date of 06/06/2014. The footer includes 'HORIZON 2020', 'RESEARCH ON EUROPA', 'CORDIS', 'OLAF', and '© European Communities'.

2 Calls open:
Operating Grants
Projects

Call overview page

Summary Data

CALL FOR PROPOSALS FOR PROJECTS 2014

HP-PJ-2014

Publication date	2014-06-05	Deadline Date	2014-09-25 +17:00:00 (Brussels local time)
Budget	€12,300,000	Main Pillar	3rd Health Programme
Status	Open	OJ reference	OJ C 171/10 of 6 June 2014

Call description

Call summary

This call is constituted of 7 individual topics in the areas of chronic diseases, ageing, medicinal product pricing, health monitoring and healthcare associated infections.

Topics and submission service

Please click on a specific topic title to reach the eligibility conditions and other requirements as well as link to the submission service.

- [PJ-01-2014 Innovation to prevent and manage chronic diseases](#)
- [PJ-02-2014 Early diagnosis and screening of chronic diseases](#)
- [PJ-03-2014 Professional reintegration of people with chronic disease](#)
- [PJ-04-2014 Adherence, frailty, integrated care and multi-chronic conditions](#)
- [PJ-05-2014 Statistical data for medicinal product pricing](#)
- [PJ-06-2014 Health monitoring and reporting system](#)
- [PJ-07-2014 Healthcare associated infection in long-term care](#)

Get Support

- [Participant Portal FAQ](#) - Submission of proposals
- Contact **CHAFEA Health Programme helpdesk** for further assistance CHAFEA-HP-CALLS@ec.europa.eu
- [IT Helpdesk](#) - contact the Participant Portal IT helpdesk for questions such as forgotten passwords, access rights and roles, technical aspects of submission of proposals, etc.
- [H2020 Online Manual](#) - Please use the manual with reservation and only for the Participant Portal tools guidance, i.e. Submission service and Beneficiary register, because it is H2020 specific and does not cover the 3rd Health Programme rules.

7 Topics under the 2014 Workplan

Choose your topic...

Topic Overview Page, with Conditions, Call Documents, Guidance, Link to online Submission

Summary Data

Topic description

European Commission Participant Portal

European Commission > Research & Innovation > Participant Portal > Opportunities

HOME FUNDING OPPORTUNITIES HOW TO PARTICIPATE EXPERTS SUPPORT Search PP LOGIN REGISTER

CALL FOR PROPOSALS FOR PROJECTS 2014

HP-PJ-2014

Publication date	2014-06-05	Deadline Date	2014-09-25 17:00:00 (Brussels local time)
Total Call Budget	€2,500,000	Main Pillar	3rd Health Programme
Status	Open	OJ reference	OJ C 171/10 of 6 June 2014

Topic title: Innovation to prevent and manage chronic diseases **Topic ID:** PJ-01-2014

Topic Description **Topic Conditions & Documents** Submission Service

Objective: Put more emphasis on new approaches to prevention of major chronic diseases, including linking prevention to healthcare interventions, with an emphasis on groups most at risk.

Scope: The projects funded should concentrate on identifying innovative approaches to prevention, taking some of the most important preventable chronic diseases as an example. They will focus on:

(a) **diabetes prevention:** improved implementation of good practice and the development of guidance on innovative and targeted prevention of diabetes type 2, in particular among people at high risk. Projects should draw lessons from research on metabolic profiles including children, and develop new targeted approaches to prevention in high risk groups;

(b) **cardiovascular diseases:** based on the knowledge and recommendations on the prevention of cardiovascular conditions, the aim is to identify innovative and modern prevention measures tailored to reach in particular high risk populations, i.e. people with either genetic pre-disposition or unfavourable lifestyles, and to demonstrate their potential to reduce the incidence of cardiovascular conditions; and

(c) **identification of good practice of linking and integrating prevention and healthcare intervention.** This includes that the effectiveness of prevention measures identified in the projects above should be rigorously assessed for their uptake in the disease and care management, using standardized data systems linking primary and secondary prevention e.g. population-based disease registries, and identifying good practice for prevention interventions in different healthcare settings in Europe.

Type of action: Project (HP-PJ)

Topic Overview Page, with Conditions, Call Documents, Guidance, Link to online Submission



Topic Conditions and Documents



Guidance documents

Legal basis Reference docs

HP-PI-2014



Horizon 2020
Search Topics



Calls  

Call Updates  

Other EU Programmes 2014-2020
Research Fund for Coal & Steel
Consumer Programme

FP7 & CIP Programmes 2007-2013

Calls  

Call Updates  

Other Funding Opportunities

HP-PI-2014

Publication date	2014-06-05	Deadline Date	2014-09-25 17:00:00 (Brussels local time)
Total Call Budget	€2,500,000	Main Pillar	3rd Health Programme
Status	Open	OJ reference	OJ C 171/10 of 6 June 2014

Topic title: Innovation to prevent and manage chronic diseases **Topic ID:** PJ-01-2014

Topic Description | [Topic Conditions & Documents](#) | [Submission Service](#)

Please read carefully all provisions below before the preparation of your application.

- List of countries and applicable rules for funding:** Described in section 6 of the [Call document](#).
- Eligibility and admissibility conditions:** Described in sections 5 and 6 of the [Call document](#).
- Evaluation**
 - Evaluation criteria and procedure, scoring and threshold:** Described in sections 8 and 9 of the [Call document](#).
 - Guide to the submission and evaluation process:** [Guide for applicants 2014 - projects - 3rd Health Programme \(2014-2020\)](#)
- Proposal page limits and layout:** The page limit for the technical proposal is 80.
- Indicative timetable for evaluation and grant agreement:** Please consult the [Call document](#).
- Provisions, proposal templates and evaluation forms for the type(s) of action(s) under this topic:** [Project \(HP-PJ\):](#)
 - [Standard proposal template](#)
 - [Standard self-evaluation form](#)
 - [Model Grant Agreement](#)
- Additional provisions:** Please perform a financial viability self-check, using the [PP tool of the financial viability self-check](#).
- Additional documents:**
 - [Health Programme Decision](#)
 - [Annual work plan 2014](#)

Submission Service Tab

RESEARCH & INNOVATION



Participant Portal

European Commission > Research & Innovation > Participant Portal > Opportunities

HOME

FUNDING OPPORTUNITIES

HOW TO PARTICIPATE

EXPERTS

SUPPORT



LOGIN



REGISTER

Horizon 2020

Search Topics

Calls

Call Updates

Other EU Programmes 2014-2020

Research Fund for Coal & Steel

COSME

3rd Health Programme

Consumer Programme

FP7 & CIP Programmes 2007-2013

Calls

Call Updates

Other Funding Opportunities

CALL FOR PROPOSALS FOR PROJECTS 2014

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[Topic Description](#)

[Topic Conditions & Documents](#)

[Submission Service](#)

To access the Electronic Submission Service of the call, please select the **type of action** that is most relevant to your proposal from the list below. You will then be linked to the correct entry point.

To access existing draft proposals for this call, please login to the Participant Portal and select the My Proposals page of the My Area section

PJ-01-2014

START SUBMISSION

Submission of Proposals

Create a Draft Proposal

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

Step 3

Create a Draft Proposal

TEST MODE

HP-PJ-2014

- Dirk Meusel
- PJ-01-2014
- HP-PJ
- THU 25 September 2014 17:00:00 Brussels Local Time
- 111 days left until closure

Configuration OK ✓

You're using Firefox 10 on Windows. **Adobe Reader (version 10,1,3,23) is installed.**

For more information, please consult the [User Guide](#).

Create a Draft Proposal

Please enter the following information to create a draft proposal. Please note that fields marked with a star (*) are **mandatory**.

Your organisation

PIC* Short name*

Organisations you have been previously associated with. Click to select.

PIC: 948085955
Croix-Rouge luxembourgeoise
44 Boulevard Joseph II
Luxembourg, LU
VAT: LU11677709

Search your organisation PIC

Your Role

Please indicate your role in this proposal

- Main contact
- Contact person

Your Proposal

Please choose an acronym for your proposal. It will appear also in the "General Information" section of the submission form Part A and can also be updated there.

Acronym* Please restrict acronym to latin characters only

Short Summary (max. 2000 characters)*

Character count

cancel Version: 20140603-1434 - Service Desk: DIGIT-EFP



Create a Draft Proposal

Step 3

Create a Draft Proposal

TEST MODE

HP-PJ-2014

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Create a Draft Proposal

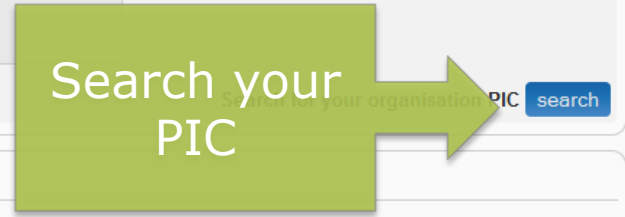
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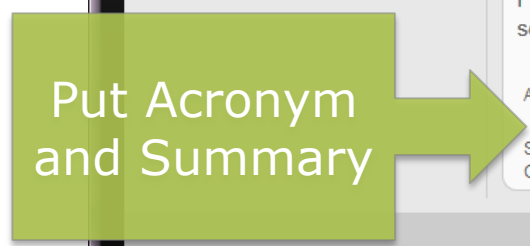
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Acronym* Please restrict acronym to latin characters only

Short Summary (max. 2000 characters)*

Character count



LOGIN FUN

Step 3

Create a Draft Proposal

TEST MODE

HP-PJ-2014

Dirk Meusel

PJ-01-2014

PROJECT

THU 25 September 2014 17:00
Brussels Local Time

113 days left until closure

Configuration OK

You're using Explorer Windows. Adobe Reader (version 10.1.0.0) is installed.

For more information consult the User Guide

Submission and Evaluation of Proposals Assent Disclaimer

By pressing the following button, you accept the terms and conditions of usage of this site and more specifically :

Proposal pre-registration data

- Information used for the pre-registration and creation of a draft proposal: Call, topic, type of action, Participant Identification (PIC) code of your Organisation, Acronym, Short Summary, Panels and Keywords. (Step3) and the list of participating organisations (Step4) - can be used by the services in charge for the planning of evaluations.
- Short Summary describes briefly the purpose of the proposal with a maximum of 2,000 characters. Entering at least keywords will help the services in the planning of the evaluations. Coordinators may choose to enter 'xxx' at this stage should they prefer not disclosing any data. The 'Short summary' information is then copied to the "Abstract" field in the administrative form and can be modified there. *If you do not wish any of your pre-registration data to be available to the European Commission/service in charge prior to call closure then please send an email to the Participant Portal Service Desk (address available at the foot of the screen and in the User Guide).*

Part B

- File format:** For the Technical Annex (part B) you must use exclusively PDF ("portable document format", compatible with Adobe Acrobat version 5 or higher, with embedded fonts). Annexes might have an obligatory page limit. Please check for the number and type of mandatory or optional annexes for the call in the relevant call documentation. Annexes with excess pages where page limit applies, will receive a watermark upon upload to the system. Users will receive a warning when trying to submit an annex with excess pages.
- Time constraints:** Preparation and uploading of the PDF formatted technical annex may take some time. You should ensure that this has been completed in time, well before the call closure deadline.

Submission

- In order to be made available for evaluation, proposals must be submitted prior to the call closure deadline. Likewise, modifications to proposals or uploaded attachments are also required to be submitted prior to the call closure deadline or they will not be taken into account. Proposals may be submitted or withdrawn at any time prior to the call closure deadline. There is only ever one version of a submitted proposal, as submission over-writes the previous version.

Personal Data

- We will process personal data in accordance with Regulation No 45/2001 and according to the "notifications of the processing operations" to the Data Protection Officer (DPO) of the Commission/Agency (publicly accessible in the DPO register). Read more on the Legal Notice of the Participant Portal.

Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data (OJ L 8, 12.01.2001, p. 1)

accept decline

SUBMIT

fields marked with a

organisation PIC search

Information" section of

onym to latin characters only

sit voluptatem
n aperiam eaque
nfecto beatae vitae
tem, quia voluptas
quantur magni
unt, neque porro

Accepting creates draft proposal

Confirmation by e-mail

Confirmation
by email,
Including
"draft proposal
ID"

Draft proposal asdf ads created - Message (HTML)

File Message Add-Ins Adobe PDF Quick tips

If there are problems with how this message is displayed, click here to view it in a web browser.

Sent: Fri 06/06/2014 16:11

From: European Commission <no-reply@ec.europa.eu>
To: MEUSEL Dirk (CHAFFEA)
Cc:
Subject: Draft proposal asdf ads created

Europa / Research / Participant Portal notification

Dear Proposal Participant,

You have successfully created a draft proposal in the Participant Portal Submission System:

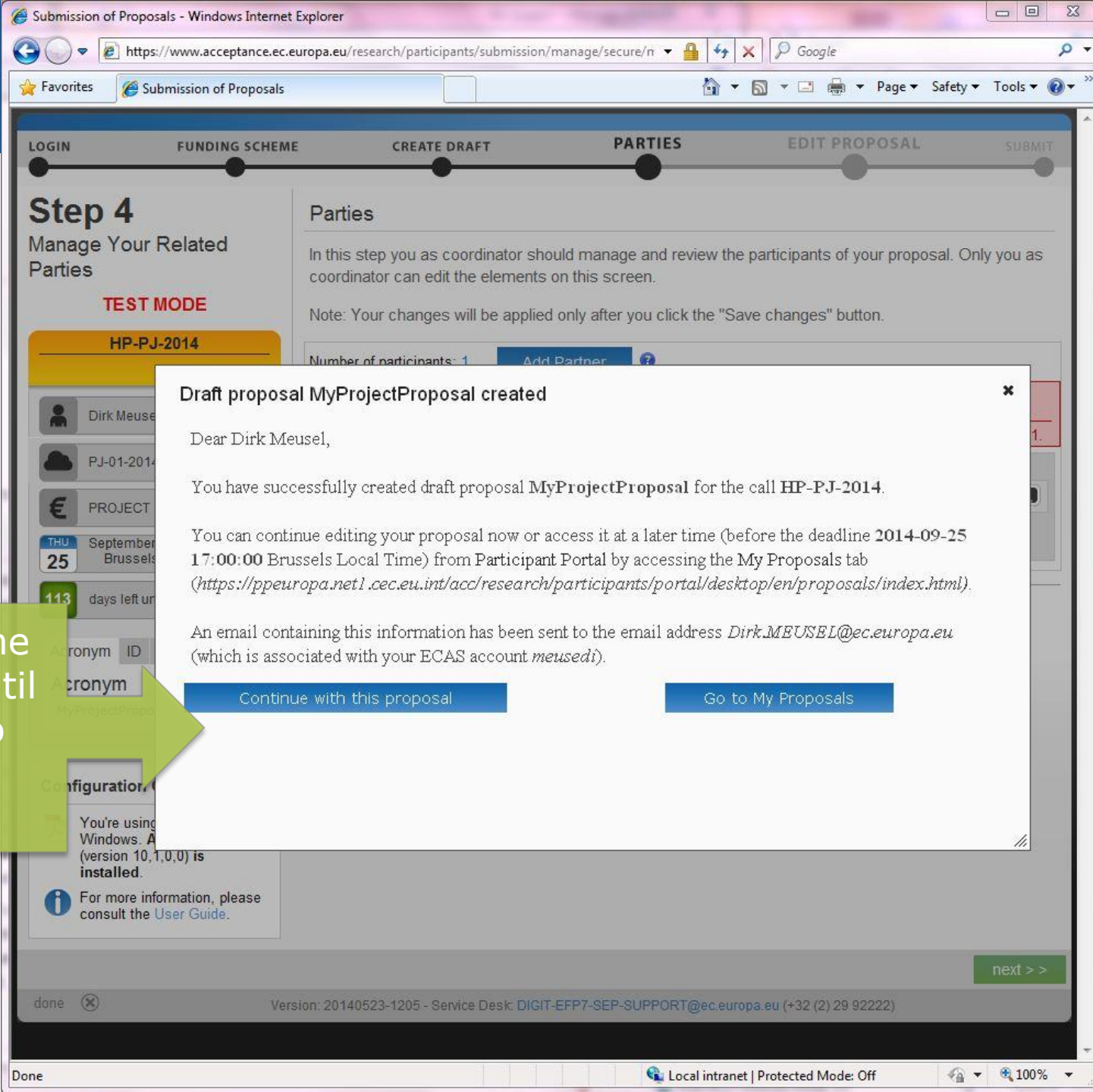
Proposal acronym : asdf ads
Draft proposal ID : SEP-210179178 (a final Proposal ID will be assigned as soon as the proposal is submitted)
Call : HP-FPA-2014
Type of action : HP-FPA-SGA-OG
Topic : FPA-01-2014
Call closure : 2014-09-25 17:00:00
Your ECAS ID : meusedi

You can review, edit and submit your proposal at any time from [My Proposals](#) tab (<https://ec.europa.eu/research/participants/portal/desktop/en/proposals/index.html>) in the [Participant Portal](#).

With kind regards,
European Commission - Participant Portal Submission System team

This email has been auto-generated. Please do not reply to this account. Your email will not be read.
For any inquiries please contact the SEP helpdesk (+32 (2) 29 92222 or DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu)

If you no longer wish to receive our notifications, you can easily change your settings in the Participant Portal > [My Notifications](#)



Continue or come back anytime until the deadline to finish your proposal.

Draft proposal MyProjectProposal created

Dear Dirk Meusel,

You have successfully created draft proposal **MyProjectProposal** for the call **HP-PJ-2014**.

You can continue editing your proposal now or access it at a later time (before the deadline **2014-09-25 17:00:00** Brussels Local Time) from Participant Portal by accessing the My Proposals tab (<https://ppeuropa.net1.cec.eu.int/acc/research/participants/portal/desktop/en/proposals/index.html>).

An email containing this information has been sent to the email address *Dirk.MEUSEL@ec.europa.eu* (which is associated with your ECAS account *meusedt*).

[Continue with this proposal](#) [Go to My Proposals](#)

Choose your partners

LOGIN FUNDING SCHEME CREATE DRAFT **PARTIES** EDIT PROPOSAL SUBMIT

Step 4 Manage Your Related Parties

TEST MODE

HP-PJ-2014

Dirk Meusel

PJ-01-2014

PROJECT

September 2014 7:00:00
Brussels Local Time

25 days left until closure

Acronym	ID	PIC	Contact
MyProjectProposal			

Configuration OK

You're using Explorer 8 on Windows. **Adobe Reader (version 10,1,0,0) is installed.**

For more information, please consult the [User Guide](#).

Parties

In this step you as coordinator should manage and review the participants of your proposal. Only you as coordinator can edit the elements on this screen.

Note: Your changes will be applied only after you click the "Save changes" button.

Number of participants: 3 [Add Partner](#)

Consortium eligibility

Call requires at least 3 participant(s) from different EU member states or associated countries, currently you have 2.

- 1** **Coordinator** Contact

EC
European Commission
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- 2** **Partner** Contact

JRC
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- 3** **Partner** Contact

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Dirk Meusel - Main contact

Partners

Contacts

[Save Changes](#) [next >>](#)

Main screen

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

Step 5 Edit Proposal

TEST MODE

HP-PJ-2014

Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself. ?

WARNING: This proposal contains changes that have not yet been submitted...

Administrative Forms

Edit will open the forms in Adobe Reader. ?

edit forms

view history

print preview

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

download templates

Part B

Detailed budget

Administrative Forms

Downloads

Part B upload

Configuration OK

You're using Explorer 8 on Windows. **Adobe Reader** (version 10.1.0.0) is installed.

For more information, please consult the [User Guide](#).

<< Step 4 - Parties

validate

submit

done

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PDF-based Administrative Form

European Commission - Research - Participants
Proposal Submission Forms

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1 - General information ?

Online help throughout the form

Section 1 provides basic data on the proposal. It can be filled in by contacts of the coordinator. Other participants may view this section only. Read-only parts are marked in blue.

Topic	Type or action
Call identifier	Acronym <input type="text"/>
Proposal title*	<input type="text"/> ?
The proposal title shall refer to the full name of the organisation or to the full name of the network plus the time frame (2014-2017), but not the coordinating organisation.	
<i>Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &</i>	
Duration in months	<input type="text" value="0"/>
Duration in months	Framework Partnership 36 months, Specific Grant: 12 months
Free keywords	<input type="text"/>

Abstract ?

The abstract should provide the reader with a clear understanding of the objectives of the proposal, how they will be achieved, and their relevance to the Work Programme. This summary will be used as the short description of the proposal in the evaluation process and in communications to the programme management committees and other interested parties. It must therefore be short and precise and should not contain confidential information.

Declarations Section

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Declarations

This text is currently under review and will be updated in the coming days/weeks. In the meantime, if you have any further questions, please don't hesitate to contact the IT Helpdesk via the [Participant Portal](#)

1) The coordinator declares to have explicit consent of all applicants on their participation and on the content of this proposal.*	<input type="checkbox"/>
2) The information contained in this proposal is correct and complete.	<input type="checkbox"/>
3) This proposal complies with ethical principles (including the highest standards of integrity — as set out, for instance, in the European Code of Conduct for Research Integrity — and including, in particular, avoiding fabrication, falsification, plagiarism or other misconduct).	<input type="checkbox"/>
4) The coordinator confirms that:	
- he/she carried out for the coordinator's organisation the financial capacity self-check and has received confirmation from each participant that they have carried out the same at https://ec.europa.eu/research/participants/portal/desktop/en/organisations/lfv.html unless the coordinator or any participant is exempt from the check being a public body.	<input type="checkbox"/>
5) The coordinator hereby declares that each applicant has confirmed:	
- that if it is receiving an Operating Grant from any EU programme, it will not claim indirect costs for this action for the specific year covered by the Operating Grant.	<input type="checkbox"/>
6) The coordinator hereby declares that each applicant has confirmed:	
- each applicant is fully compliant with the exclusion and eligibility criteria set out in the specific call for proposals; and	<input type="checkbox"/>
- applicants have stable and sufficient sources of funding to maintain their activity throughout the period during which the activity is being carried out and to participate in its co-financing; and	<input type="checkbox"/>
- applicants have the professional resources, competences and qualifications required to complete the proposed action.	<input type="checkbox"/>

The coordinator is only responsible for the correctness of the information relating to his/her own organisation. Each applicant remains responsible for the correctness of the information related to him/her and declared above. If the proposal to be retained for EU funding, the coordinator and each beneficiary will be required to present a formal declaration in this respect.

According to Article 131 of the Financial Regulation of 25 October 2012 on the financial rules applicable to the general budget of the Union (Official Journal L 298 of 26.10.2012, p. 1) and Article 145 of its Rules of Application (Official Journal L 362, 31.12.2012, p.1) applicants found guilty of misrepresentation may be subject to administrative and financial penalties under certain conditions.

Simplified Budget Table

Actions co-funded under the third Health Programme may receive a co-funding of up to 80% of the total eligible cost for the action, if they are deemed to be of exceptional utility towards achieving the objectives of the Programme. To receive up to 80% of co-funding, the proposals must comply with the criteria set out below:

- 1. At least 60 % of the total budget of the action is used to fund staff
(This criterion intends to promote capacity building for development and implementation of effective health policies).
- 2. At least 30 % of the budget of the proposed action is allocated to Member States whose gross national income (GNI, as published by EUROSTAT) per inhabitant is less than 90 % of the Union average. *(This criterion intends to promote the participation of health actors from Member States with a low GNI).*
- 3. The proposal demonstrates excellence in furthering public health in Europe and has a very high EU added value.
- The coordinator confirms that he/she applies for up to 80% EU contribution due to exceptional utility of the proposal. The coordinator confirms being aware that in case of not meeting the criteria for exceptional utility the final EC contribution will only be up to 60% and additional applicant's contribution will become necessary.

Your proposal may qualify for an EU contribution of up to 80% due to exceptional utility.

Participant	Country	Direct personnel costs/€	Direct costs of subcontracting	Other direct costs	Indirect costs (max 7% on a and c) ³	Total estimated eligible costs	Maximum Reimbursement rate (%) ¹	Maximum Grant	Requested Grant ²	Applicants contribution	Income generated by the action	Financial contributions given by third parties to the beneficiary	Action's total receipts
		(a)	(b)	(c)	(d) = 0.07 * ((a)+(b)+(c))	(e) = (a)+(b)+(c) + (d)	(f)	(g) = (e)*f	(h)	(i)	(j)	(k)	(l) = (h)+(i)+(j)+(k)
		0	0	0	0	0			0	0	0	0	0

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Proposal ID	Acronym												
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		(a)	(b)	(c)	(d) = 0.07 * ((a)+(b)+(c))	(e) = (a)+(b)+(c) + (d)	(f)	(g) = (e)*f	(h)	(i)	(j)	(k)	(l) = (h)+(i)+(j)+(k)
Total		0	0	0	0	0	60	0	0	0	0	0	0

Form needs to be validated

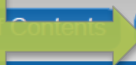
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European Commission

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Validation



Validation result

Section	Description
	The form has not yet been validated, click "Validate Form" to do so!

Main screen

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Framework Partnership Agreements for Operating Grants

AFTER SUBMISSION

Electronic Grant preparation

- Grant preparation online (ping-pong principle between agency and beneficiaries)
- Electronic signature by legal representative, nominated by LEAR (Legal entity appointed representative) – no paper copies of grant agreement
- Partners join the agreement after signature
- Monitoring and reporting online:
Deliverables, Payment requests, Reports, etc.

New in Grant Management

- New model grant agreements, which are aligned to H2020 procedures
- **Interim Payment** instead of 2nd prefinancing
- Simplified cost structure (Staff, Other Costs, Subcontracting), **budget shifts without amendment**
- **All partners sign the grant agreement**
- **Consortium agreements**



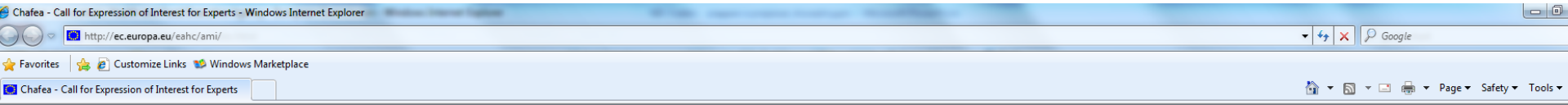
E
C
European
Commission

If you do not plan to send a proposal...

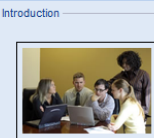
... become an evaluator !



External experts for evaluation



Home > Authentication



Welcome to the **2014 Call for Expressions of Interest in the area of public health** published by the Consumers, Health and Food Executive Agency (Chafea)!

This Call for Expressions of Interest was launched on 26/02/2014 to establish a list of experts to support activities in connection with the third Programme for the Union's action in the field of Health (2014-2020). These activities consist in particular of evaluating proposals submitted under annual calls for proposals, monitoring or evaluating funded projects and other tasks related to the implementation of the Programme.

Individuals interested in submitting their expression of interest (application) are invited to read the text of the Call published in the Supplement to the Official Journal No. [2014/S 040-065407](#), and to register via this site. The site has been designed for quick registration, easy access to and eventual updating of the data. Data entry should not take more than twenty minutes. You will also be asked to add your CV (in EUROPASS format). All fields are mandatory.

Please note that for administrative reasons it is mandatory to be registered in the HORIZON 2020 database for experts before registering here. To register with HORIZON 2020 please go to: <https://ec.europa.eu/research/participants/porta4/desktop/en/experts/index.html>

Candidates complying with the eligibility, exclusion and selection criteria will be put on a list. Each time there is a need for experts for a given task, Chafea will choose from the list candidates who comply with the award criteria and whose profile and skills correspond to the tasks required. The selected experts may be offered a contract ([model expert contract](#)) and will be paid on the basis of a fixed daily amount (EUR 450). Please note that the list may be also used by the European Commission for the same purpose.

The call remains open for the duration of the third Programme for the Union's action in the field of Health (until 31.12.2020). You may submit an application at any time prior to the last three months of validity of the list.

In order to be considered as an expert for the evaluation of proposals to be received in the Call for Proposals 2014, we advise you to submit your application as soon as possible!

The personal data collected in the context of the present call will be processed in accordance with Regulation (EC) n° 45/2001 of European Parliament and of Council from 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies on the free movement of such data. For more information about the protection of your personal data, please read the [privacy statement](#).

Login / Register

Account * :

Password * :

http://ec.europa.eu/eahc/ami/



Thank you!

Ingrid Keller

Dipl.oec.troph., MPH, MSc, CAPM

Coordinator – Health Programme

European Commission

Consumer, Health and Food Executive Agency

Health Unit

ingrid.keller@ec.europa.eu

<http://ec.europa.eu/chafea/>